

Quality Suite: Supplier Deviation Request (SDR)

Supplier User Guide

Revision 3- 11/23/2021

User Guide Outline

- I. Introduction**
- II. SDR Workflow & Detail Steps**
- III. CA Workflow & Detail Steps**
- IV. RFI Workflow & Details Steps**
- V. Search**
- VI. Attachment**
- VII. Common Error**





I. Introduction

Quality Suite | Supplier Deviation Request

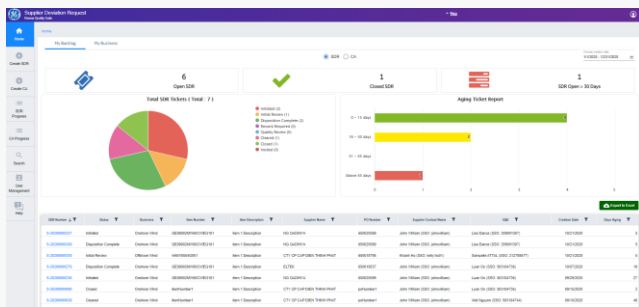
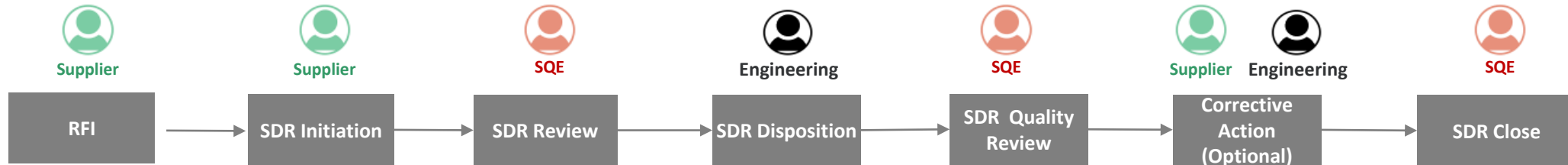
Objectives

- Solution to capture various deviations in instances where delivery to the drawing/specification designated in a PO cannot be met by the supplier. This will enable us to **streamline the SDR process across REN**

Quality Suite

- ✓ **Improve efficiency** with easy way to raise SDRs
- ✓ **Timely & effective collaboration** between GE Supplier Quality Engineers & Suppliers through a shared interface, avoiding e-mails
- ✓ **Enhanced** Process workflow & ERP Integration (PO details...), & future PLM integration

Supported Process

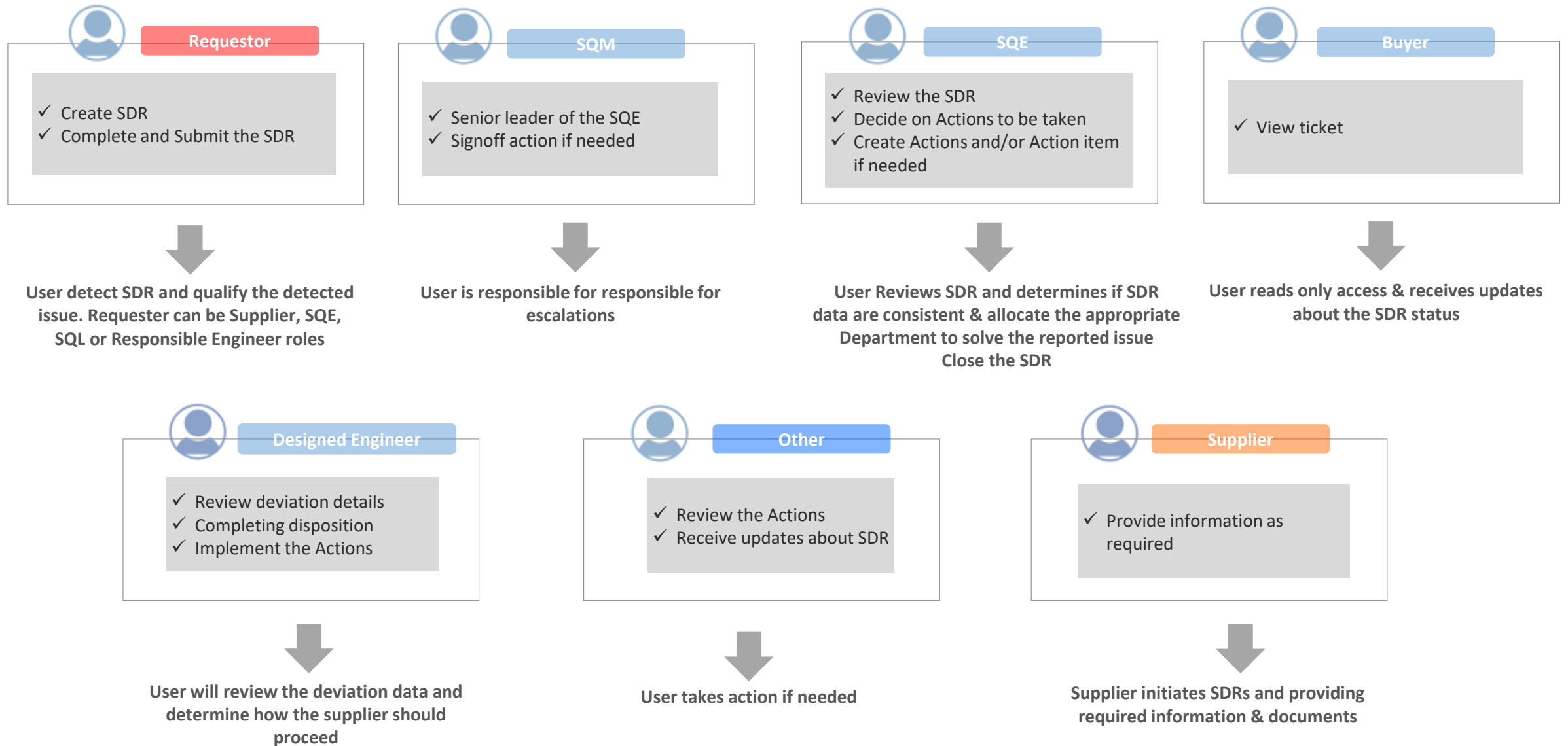


✓ Web w/ Supplier Access

Key Capabilities

- Supplier Deviation Request (SDR) workflow
- Request for Information (RFI) workflow
- Dashboard / Search functionality
- Notifications / Reports

2. SDR Business Roles



3. Access to Supplier Deviation Request

Recommend Browser → Chrome

Production → <https://qs.ren.apps.ge.com>

Who can Access ? →

- Anyone with Valid GE SSO can have access to SDR application.
- Register for SSO: <https://nextgen.ge-registrar.com/b2bregistration/index.html#/registration>
- Forgot SSO User ID: <https://nextgen.ge-registrar.com/b2bregistration/index.html#/forgotuserid>
- Forgot SSO PW: <https://nextgen.ge-registrar.com/b2bregistration/index.html#/forgotpassword>

Request Access to Quality Suite → [REN Supplier Portal](#)
After input details, the request will route to selected SQE for approval. After that, the request will route to the Quality Suite Admin to grant access.

tete 4/50

SQE Name/SSO *

2/12

Job Title

1. Click search

First Name

Britney 7/16

Last Name

Hull 4/16

Search SSO

2. Enter SQE first and last name.
Click on Search SSO

access to *

First Name

Britney 7/16

Last Name

Hull 4/16

Search SSO

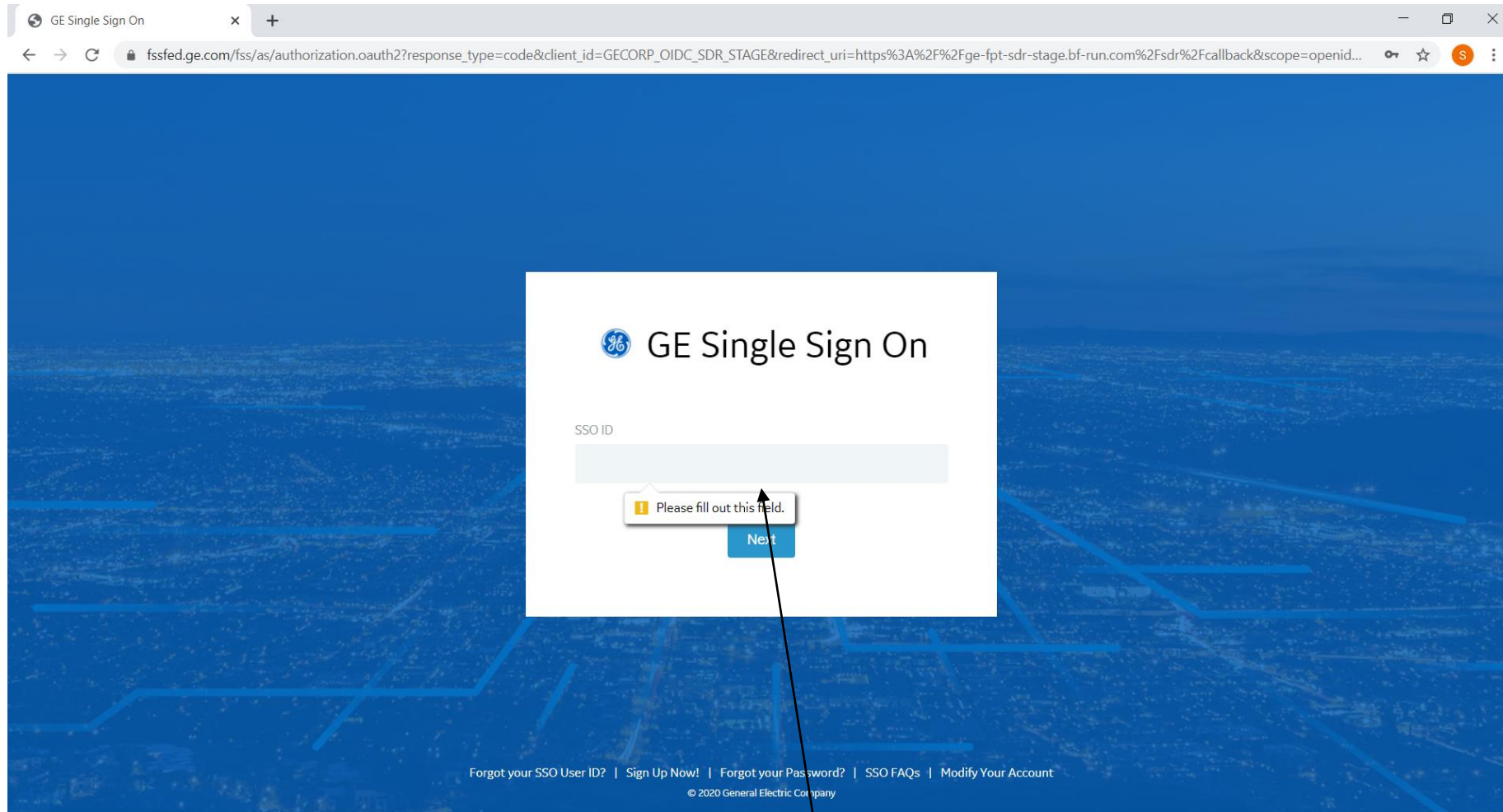
SSO ID

Hull, Britney Marie (212071264)

3. Click on SQE SSO



3. Access to Supplier Deviation Request



Login with SSO and password. If you do not have one, select register and follow the instructions



3. Access to Supplier Deviation Request – Landing Page

qs.ren.apps.ge.com

GE Renewables Quality Suite

Contact Us

Welcome, Britney Hull

- Select Business
- Profile
- Logout

Welcome to GE Renewables Quality Suite

Support operational management by support and tracking any kind of quality issues

Root Cause Analysis Wind

Supplier Deviation Request

Quality Suite Admin

Copyright General Electric Company 2000 - 2021
All rights reserved

In case you are assigned to multiple businesses of GE. At landing page, you can select business -> select Business -> select Supplier Deviation Request icon to access SDR Application



4. Homepage

My Backlog shows tickets related to you

My Supplier shows tickets under your Supplier Code

Click on radio button to switch to RFI View

Select creation date to display dashboard in selected period

Export to Excel

Click on ticket number to open detail screen

Click on Export Excel to download data table

Supplier Deviation Request
Renew Quality Suite

Home

My Backlog My Supplier

SDR RFI

Choose creation date
1/1/2021 - 12/31/2021

74 Open SDR

11 Closed SDR

29 SDR Open > 30 Days

Total SDR (Total : 86)

- Initiated (15)
- Initial Review (13)
- Disposition Complete (15)
- Rework Required (0)
- Quality Review (18)
- Cleared (9)
- Closed (11)
- Voided (1)

Aging SDR Report

| Days | Count |
|---------------|-------|
| 0 - 15 days | 24 |
| 16 - 30 days | 32 |
| 31 - 45 days | 5 |
| Above 45 days | 24 |

| SDR Number | Region | Drawing Specification Number | Status | Business | Item Number | Item Description | Supplier Name | PO Number | Supplier Contact Name | SQE | Creation Date |
|------------------------------|--------|------------------------------|--------|----------|--------------------|---------------------|------------------------------|------------|---|-----|---------------|
| SDR-21004255 | HLA | Item A | Closed | Hydro | HETNDD00MFA31-201F | TURBINE SHAFT | China National Erzhong Group | 4100854494 | Khanh Ho (SSO: kelly.ho01) Luan On (SSO: 503184736) | | 11/18/2021 |
| SDR-21004254 | HEU | 1 | Closed | Hydro | | FPT Test Nov 17 - 3 | FPT Software | 1 | Khanh Ho (SSO: kelly.ho01) Luan On (SSO: 503184736) | | 11/17/2021 |



5. My Profile

How can I check my profile to see what GSLs/Sites I have access to?

Supplier Deviation Request
Renew Quality Suite

Home | My Backlog | My Supplier

1 Open SDR

Total SDR Tickets (Total : 6)

My Profile

SSO
kelly.ho01

Full Name
Khanh Ho

Email
khanhhtm1612@gmail.com

Role
SUPPLIER

| Supplier GSL | Supplier Name |
|--------------|---------------|
| S-100001 | FTP Global |
| F12345 | ABB LTD., |
| G67893 | PTS LTD., |
| H36745 | ABC LTD., |

Close

1 Click on this icon to open popup Account Information

2 Click on My Profile button to open profile infor

3 View GSL assigned to Supplier at My Profile popup

KH
Khanh Ho
kelly.ho01
SUPPLIER

My Profile

Logout

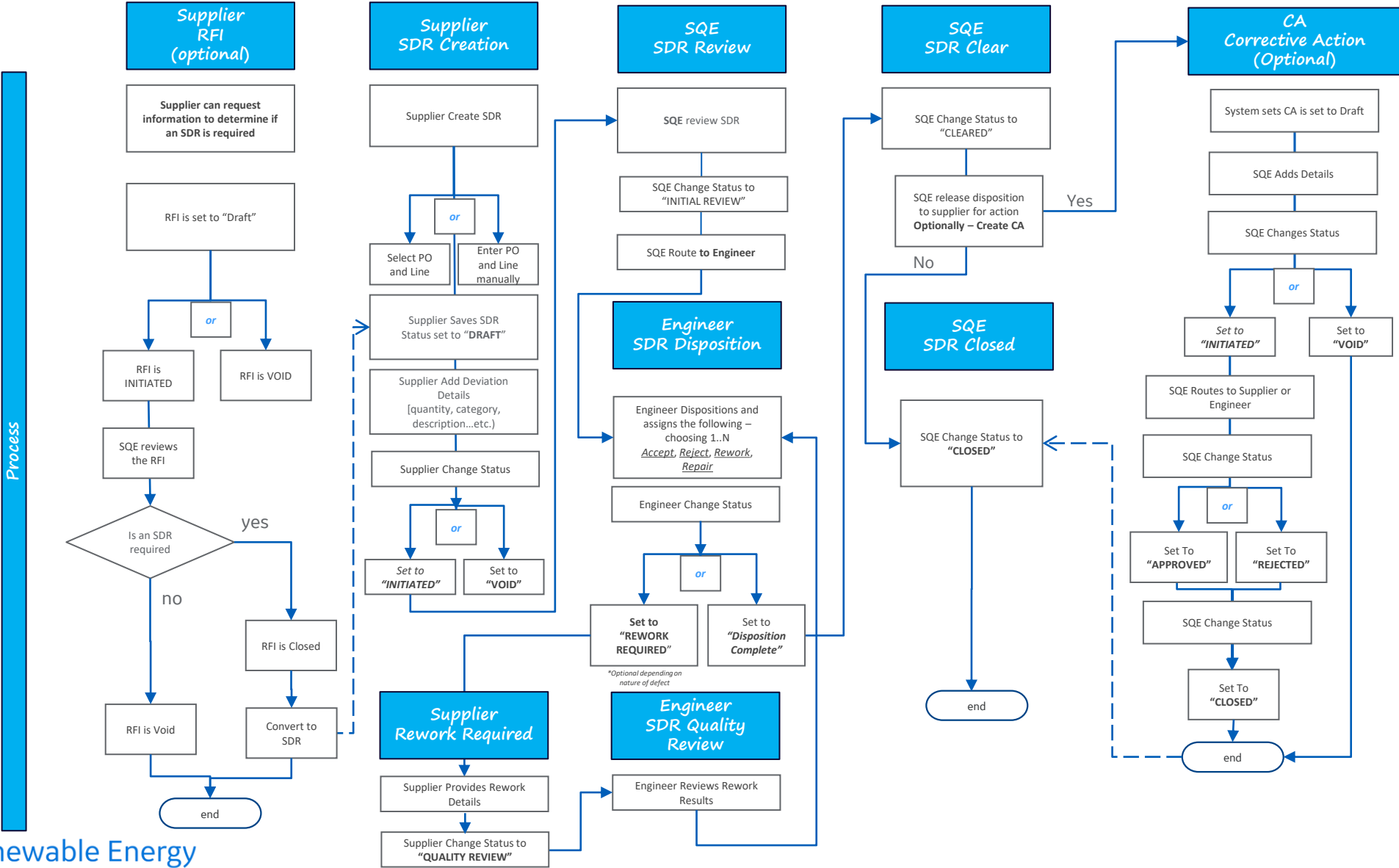
Aging Ticket Report



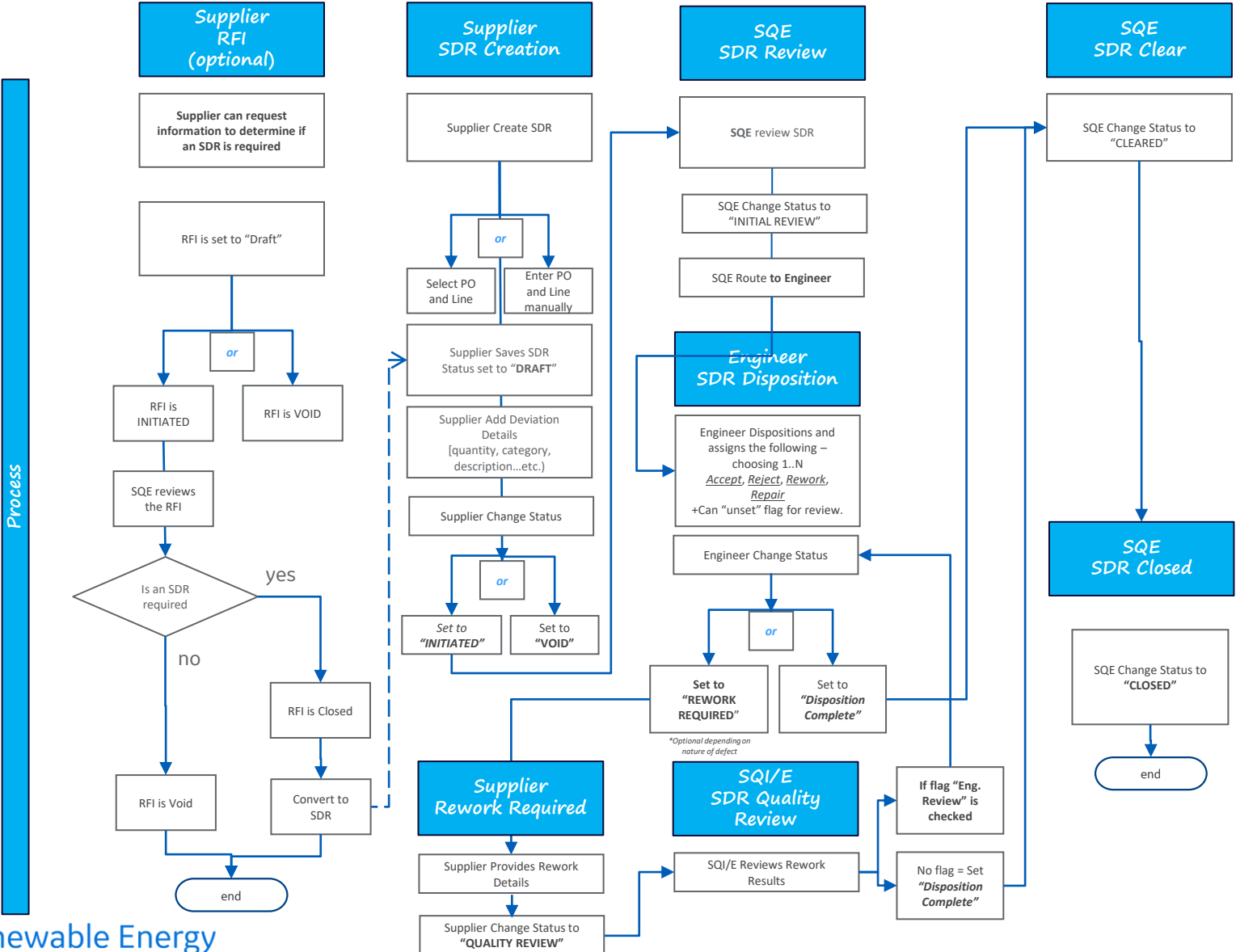


II. SDR Workflow & Detail steps

SDR Business Process – Onshore/Offshore Wind Business



SDR Business Process – Hydro Business



2. SDR Workflow

| | |
|----------------------------|---|
| Draft | <ul style="list-style-type: none">• Supplier enters data for a SDR and save the status will be set to 'Draft'• Supplier routes to SQE by changing status to 'Initiated' |
| Initiated | <ul style="list-style-type: none">• SQE reviews & modifies data• SQE routes to Engineer by changing status to 'Initial Review' |
| Initial Review | <ul style="list-style-type: none">• Engineer reviews deviation and complete disposition• Engineer routes to SQE by changing status to 'Disposition Complete' or routes to Supplier by changing status to 'Rework Required' |
| Rework Required *Optional* | <ul style="list-style-type: none">• Supplier submit rework results.• Supplier routes to Engineer by changing status to 'Quality Review' |
| Quality Review *Optional* | <ul style="list-style-type: none">• SQE/Engineer will review a SDR if required after Rework Results have been submitted• Engineer routes to SQE/SQL by changing status to 'Disposition Complete' |
| Disposition Complete | <ul style="list-style-type: none">• SQE approves Disposition and change status to 'Clear'• or route back to Engineer at 'Initial Review' or 'Quality Review' |
| Clear | <ul style="list-style-type: none">• This status indicates to the supplier that the part can be shipped once all the requirements of the disposition are met. |
| Closed | <ul style="list-style-type: none">• An SDR is typically closed by an SQE once all remaining open items from an SDR are completed |
| Void | <ul style="list-style-type: none">• At any point after initiation SQE/Engineer profiles with proper permissions should be allowed to void an SDR. Supplier can only void when in draft state |



Create SDR

Supplier can create SDR by searching for PO or entering PO Details Manually

To search for a PO in Quality Suite it must meet following criteria:

- PO was created in RACES or PowerMax ERP
- PO is in 'Open' Status

Quality Suite is only integrated with the RACES ERP. This means that you can only search for POs that were originated in RACES (iSupplier). If your PO was created in Zeal or any other ERP system you will have to enter your PO details manually



1.1 Create SDR- Create SDR from Existing PO (Option 1)



1.1 Create SDR – Search for existing PO

Home

Create SDR

General Information

Header Information

Requestor
Khanh Ho (SSO: kelly.ho01)

Region

Business *
Hydro

Buyer

SQE *

SQM

Design Engineer

Other

Secondary SQE

Secondary Engineer

Supplier Information

Supplier ID

Supplier Name

Supplier Site

Country

Contact Name *

Email Address

Part Information

Material Spec

Material Rev

Heat Properties#

Product Family

Product Type

Product Assembly

Product Sub Assembly

Drawing Specification Number *

Product Article *

Revision Number *

Other Information

Project *

Project Name

Unit Number *

Shop Order#

Related SDR

Sub Tier Supplier Name

Sub Tier Supplier Email

Associated With Open Qualification?

SDR Disposition Need By Date *

Search Existing PO

Add PO Manually

Raise a request SDR for specific issues to

the respective SQE. In order to do so, you should:

- ✓ Login to Supplier Deviation Request tool
- ✓ Click “Create SDR”
- ✓ Requestor field is auto populated after SSO is validated
- ✓ Search for existing PO to select PO Line
- ✓ If PO is not existed, user can create new one by clicking on “Add PO Manually”
- ✓ Supplier can only search for PO belongs to their Vendor Code

Click on “Create SDR” on menu bar

1

Click on “Search” to search for existing PO

2



1.1 Create SDR – Search for existing PO

The screenshot shows a web interface titled "Search For PO Lines". At the top, there is a search input field containing "PO Number 650018795" with a dropdown arrow and a clear 'x' button. Below this is a table with the following columns: PO Number, PO Release Number, PO Line ↑, PO Shipment Number, PO Quantity, PO Revision Date, Item Number, Item Revision, and Item Description. A single row is displayed with a checked checkbox in the first column, followed by the values: 650018795, 1, 1 1, 10, 11/02/2020, 446W5554G001, itemNumber1, and item 1 Description. At the bottom right of the table area, it says "Items per page: 10" and "1 - 1 of 1" with navigation arrows. Below the table are two buttons: "Cancel" (red) and "Save" (blue).

| | PO Number | PO Release Number | PO Line ↑ | PO Shipment Number | PO Quantity | PO Revision Date | Item Number | Item Revision | Item Description |
|-------------------------------------|-----------|-------------------|-----------|--------------------|-------------|------------------|--------------|---------------|--------------------|
| <input checked="" type="checkbox"/> | 650018795 | 1 | 1 1 | | 10 | 11/02/2020 | 446W5554G001 | itemNumber1 | item 1 Description |

1
Input exact PO Number to search

Pop-up "Search for PO Lines" displayed after click on "Search"

2
Check on the box to choose PO Line to create SDR

3
Click on "Save" after done selecting PO Line



1.2 Create SDR- Enter PO Details Manually (Option 2)

If your PO did not originate in RACES (iSupplier) or POWERMAX ERP then you can add PO details manually.



1.2 Create SDR – Add PO Manually

Click on "Add PO Manually"

Search Existing PO Add PO Manually

Pop-up "Create PO" displayed after click on "Create New PO"

Create PO

Supplier Name * Supplier GSL *
Buyer

Search Supplier Name/GSL Number to create PO

| PO Number * | PO Release Number * | PO Line * | PO Shipment Number * | PO Quantity * | PO Revision Date * | Item Nu |
|-------------|---------------------|-----------|----------------------|---------------|--------------------|---------|
|-------------|---------------------|-----------|----------------------|---------------|--------------------|---------|

Input required fields underlined in red

Cancel Save

Click on "Save" after done selecting PO Line



1.3 Create SDR - Input General Details



1.3 Create SDR – Input mandatory fields

General Information

Header Information Search Existing PO Add PO Manually

Requestor
Khanh Ho (SSO: kelly.ho01)

Business *
Hydro

SQE *

Design Engineer

Secondary SQE

Region

Buyer

SQM

Other

Secondary Engineer

Supplier Information

Supplier ID

Supplier Name

Supplier Site

Country

Contact Name *

Email Address

Part Information

Material Spec

Material Rev

Heat Properties#

Product Family

Product Type

Product Assembly

Product Sub Assembly

Product Article *

Drawing Specification Number *

Revision Number *

Other Information

Project *

Project Name

Unit Number *

Shop Order#

Related SDR

Sub Tier Supplier Name

Sub Tier Supplier Email

Associated With Open Qualification?

Qualification Number

SDR Disposition Need By Date *

PBM Number

Fill-in all mandatory fields highlighted in red and optional fields (if needed)




1.4 Create SDR – Add Attachments



1.4 Create SDR – Upload Attachment

Specific Information of the document requested from the supplier

| Document Description | Attachment Date | Attachment | Add Document |
|----------------------|----------------------|----------------------|---|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |  |

Type description for attachment

Save Draft



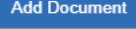
Submit

Attachment Date will be populated immediately after upload document

Click on this icon to upload attachment

Click on "Add document" to provide information (if needed)

Specific Information of the document requested from the supplier

| Document Description | Attachment Date | Attachment | Add Document |
|----------------------|-----------------|---|---|
| <input type="text"/> | 10/6/2020 |  BE_message_key.xlsx  |  |

Save Draft

Submit

Remove existed document before uploading another

Click on this button to remove the row

- Max size for each file: 25MB
- Max documents to upload: 20 documents



1.5 Create SDR – Input Deviation Details



1.5 Create SDR – Input Deviation Details

Home

Create RFI

Create SDR

Create CA

SDR

Create SDR

General Information Deviation Details

PO Information

| PO Number | PO Release Number | PO Line | PO Shipment Number | PO Quantity | PO Revision Date | Item Number | Revision | Item Description |
|-----------|-------------------|---------|--------------------|-------------|------------------|--------------|----------|--------------------|
| 650011135 | 1 | 1 | | 10 | 10/06/2020 | 200W2313G001 | r1 | item 1 Description |

Deviation Details

| No | Deviation Number | Quantity | Deviation Category | Accept | Scrap/Reject | Rework | Repair | Add Deviation |
|----|------------------|----------|--------------------|--------|--------------|--------|--------|---------------|
|----|------------------|----------|--------------------|--------|--------------|--------|--------|---------------|

Save Draft Submit

Click on Deviation Details tab

1

Click on "Add Deviation"

2



1.5 Create SDR – Input Deviation Details

DR / Drafted / SDR-21004256

Add Deviation Details

Deviation Information

Deviation Quantity * Deviation Category *

Commodity Cause Code *

Deviation Description *

Containment Action

Probable Source

Proposed Remedial Action

Part Related Information

Material Substitution
No

From Spec Rev

To Spec Rev

Part/Item Substitution
No

From Item Rev

To Item Rev

Serial Number

Initial Review Complete Is Defect *

Cancel Add

7 Cleared 8 C

Compose Email Export Request

Revision Item Description

Item B

Add Deviation

Fill-in all mandatory fields highlighted in red and optional fields (if needed)

Deviation Quantity has to be smaller or equal to Defective Quantity

Select Yes/No at "Is Defect" field to let SQE know SDR is created based on defect or not



1.5 Create SDR – Input Deviation Details

Deviation Details

| No | Deviation Number | Quantity | Deviation Category | Accept | Scrap/Reject | Rework | Repair | |
|----|------------------|----------|------------------------------------|--------|--------------|--------|--------|---|
| 1 | | 10 | Assembly - Alignment, Fit-up, Size | 0 | 0 | 0 | 0 | Add Deviation |
| | | | | | | | | Edit Delete |

[Save Draft](#) [Submit](#)

Click on "Add Deviation" to add more deviation (if needed)

Click on "Edit" to update information

Click on "Delete" to remove deviation



1.5 Create SDR – Submit (Initiate) SDR



1.5 Create SDR – Submit (Initiate) SDR

Deviation Details

| No | Deviation Number | Quantity | Deviation Category | Accept | Scrap/Reject | Rework | Repair | Add Deviation | |
|----|------------------|----------|------------------------------------|--------|--------------|--------|--------|---------------|--------|
| 1 | | 10 | Assembly - Alignment, Fit-up, Size | 0 | 0 | 0 | 0 | Edit | Delete |

Save Draft Submit

Click on "Save Draft" to Save the SDR without sending to SQE

Click on "Submit" to change status to Initiated



1.5 Create SDR – Submit (Initiate) SDR

- Once the supplier submits the SDR status will be set to 'Initiated' status
- The SQE that was selected will receive an email notification

The screenshot displays the GE Supplier Deviation Request (SDR) interface. At the top, the header includes the GE logo, 'Supplier Deviation Request', 'Renew Quality Suite', and a notification '* This is Test Environment *'. A breadcrumb trail shows 'SDR Progress / Initiated / S-20200000366'. A progress bar at the top indicates seven stages: 1. Initiated (highlighted with a red box), 2. Initial Review, 3. Rework Required, 4. Quality Review, 5. Disposition Complete, 6. Cleared, and 7. Closed. Below the progress bar, there are tabs for 'General Information', 'Deviation Details', and 'History'. On the right side, there are buttons for 'Compose Email' and 'Export Ticket'. The main content area is divided into two columns: 'Header Information' and 'Part Information'. The 'Header Information' section contains fields for Requestor (John William), Business (Onshore Wind), SQE (Luan On), and Responsible Engineer (Dat Nguyen). The 'Part Information' section contains fields for Material Spec, Material Rev, Heat Properties#, Product Line, and Shop Order#.

| Header Information | |
|---------------------------------|-----------------------------|
| Requestor | SDR Number |
| John William (SSO: johnwilliam) | S-20200000366 |
| Business | Buyer |
| Onshore Wind | Dat Nguyen (SSO: 503184746) |
| SQE | SQL |
| Luan On (SSO: 503184736) | |
| Responsible Engineer * | Other |
| Dat Nguyen (SSO: 503184746) | |

| Part Information | |
|-------------------|--------------|
| Material Spec | Material Rev |
| Heat Properties# | Product Line |
| Other Information | |
| Unit Number | Shop Order# |



1.5 Create SDR – Submit (Initiate) SDR

SDR Progress

Home

Create RFI

Create SDR

RFI Progress

SDR Progress

Search

Help

Drafted

Initiated

Initial Review

Disposition Complete

Rework Required

Quality Review

Cleared

Closed

Voided

| SDR Number | Region | Drawing Specification Number | Back To Supplier | Is Defect | Is Document Must Be Revised As Built | Deviation Detail # | Item Number | Item Description | Supplier Name | PO Number |
|--------------|--------|------------------------------|------------------|-----------|--------------------------------------|--------------------|----------------------|--------------------|-----------------------------|-----------|
| SDR-21004245 | | 555 | No | Yes | | | 2 HETNDD00MFA31-202F | INTERMEDIATE SHAFT | China National Bzhong Group | 410085 |
| SDR-21004231 | | 222 | No | No | | | 1 HETNDD00MFA31-202F | INTERMEDIATE SHAFT | China National Bzhong Group | 410085 |
| SDR-21004227 | | draw | No | Yes | | | 1 | ides | FPT Software | po11 |
| SDR-21004225 | | 1 | No | Yes | | | 1 | test check box 2 | FPT Software | 1 |
| SDR-21004223 | | draw | No | Yes | | | 1 | des | FPT Software | po11 |
| SDR-21004220 | | 1 | No | Yes | | | 1 | test n | FPT Software | 1 |
| SDR-21004213 | | 1 | No | | | | 1 | test Nov3 - 2 | FPT Software | 1 |
| SDR-21004212 | | Testing 1234 | No | | | | 1 HETNDD00MFA31-202F | INTERMEDIATE SHAFT | China National Bzhong Group | 410085 |
| SDR-21004210 | | 1 | No | | | | 1 | Test Route - 2 | FPT Software | 1 |
| SDR-21004209 | | 1 | No | | | | 1 | Test Route Nov3 | FPT Software | 1 |

Export to Excel

Items per page: 10 1 - 10 of 15

After submit SDR, redirect to SDR Progress - Initiated

Click on SDR ticket to view detail and process next step

Click on this icon to filter the information

Click on this button to export table to excel file



2. Initiated SDR – Back To Supplier (Optional)

Sometimes the SQE will require additional details from the supplier when the SDR is in 'Initiated' State. If this is the case the SQE can route the SDR back to the supplier and request any additional details. The supplier will receive an email notification. The supplier will be able to open the SDR and provide the details.



2.1 Initiated SDR – Back To Supplier

SDR Progress

Export to Excel

Drafted

Initiated

Initial Review

Disposition Complete

Rework Required

Quality Review

Cleared

Closed

Voided

| SDR Number | Critical Part | Back To Supplier | Deviation Detail # | Item Number | Item Description |
|-------------------------------|---------------|------------------|--------------------|-------------|--------------------|
| S-20200000262 | No | Yes | 1 | itemNumber1 | item 1 Description |
| S-20200000243 | No | Yes | 1 | itemNumber1 | item 1 Description |
| S-20200000116 | No | Yes | 1 | itemNumber1 | item 1 Description |

Items per page: 10 1 - 3 of 3

Click on ticket number to redirect to detail screen and edit information.

If SQE route back ticket to Supplier, the value of "Back To Supplier" displays Yes



2.2 Initiated SDR – Back To Supplier

Supplier Information

Supplier ID: 101

Supplier Name: FPT Software

Supplier Site: 101

Country:

Contact Name *: Khanh Ho (SSO: kelly.ho01) | Email Address: khanhhtm1612@gmail.com

Other Information

Project *: 270002 Funna Generator

Unit Number *: 3, 4

Shop Order#: | Related SDR:

Sub Tier Supplier Name: | Sub Tier Supplier Email:

Associated With Open Qualification?

SDR Disposition Need By Date *: 11/2/2021 | Qualification Number: | PBM Number:

PO Line Information

| PO Number | PO Release Number | PO Line | PO Shipment Number | PO Quantity | PO Revision Date | Item Number | Item Revision | Item Description | Defective Quantity * |
|-----------|-------------------|---------|--------------------|-------------|------------------|-------------|---------------|------------------|----------------------|
| 1 | | | | 1 | | | | FPT Test Nov - 4 | 1 |

Items per page: 10 | 1 – 1 of 1

Specific Information of the document requested from the supplier

| Document Description | Attachment Date | Upload | Download | Add Document |
|----------------------|-----------------|--------|----------|--------------|
|----------------------|-----------------|--------|----------|--------------|

GE Document

| Document Description | Attachment Date | Upload | Download |
|----------------------|-----------------|--------|----------|
|----------------------|-----------------|--------|----------|

Save Submit

After done providing needed information & attachment, Supplier can click on “Submit” to send ticket to SQE
Click on “Save” to save all edited information but not yet change status of ticket.



3. Rework Required– Back To Supplier (Repair/Rework)

The Engineer performs the disposition and may determine that a Repair or Rework is required. If this is the case the SDR state will change to 'Rework Required' and be routed back to the supplier. The supplier will now be able to update the SDR with the required details.



3. Rework Required

Supplier Information

| | |
|----------------|----------------------------|
| Supplier ID | 101 |
| Supplier Name | FPT Software |
| Supplier Site | 101 |
| Country | |
| Contact Name * | Khanh Ho (SSO: kelly.ho01) |
| Email Address | khanhhtm1612@gmail.com |

Other Information

| | |
|--|-------------------------|
| Project * | 14 DE JULIO |
| Unit Number * | 2, 3 |
| Shop Order# | Related SDR |
| Sub Tier Supplier Name | Sub Tier Supplier Email |
| <input type="checkbox"/> Associated With Open Qualification? | Qualification Number |
| SDR Disposition Need By Date * | 11/30/2021 |
| | PBM Number |

PO Line Information

| PO Number | PO Release Number | PO Line | PO Shipment Number | PO Quantity | PO Revision Date | Item Number | Item Revision | Item Description | Defective Quantity * |
|-----------|-------------------|---------|--------------------|-------------|------------------|-------------|---------------|------------------|----------------------|
| p066 | | | | 6 | | | | idess | 2 |

Items per page: 10 1 - 1 of 1

Specific Information of the document requested from the supplier

| Document Description | Attachment Date | Upload | Download | Add Document |
|----------------------|-----------------|--------|----------|--------------|
|----------------------|-----------------|--------|----------|--------------|

GE Document

| Document Description | Attachment Date | Upload | Download |
|----------------------|-----------------|--------|----------|
|----------------------|-----------------|--------|----------|

[Save](#) [Quality Review](#)

Activate Windows
Go to Settings to activate Windows.

At this step, supplier can add more document only

After done providing essential document, click on "Submit" to send ticket to SQE/Engineer for validation



3. Rework Required

- Once the supplier submits the SDR status will be set to 'Quality Review' status
- The SDR will be routed back to the engineer for disposition

Supplier Deviation Request * This is Test Environment *

Renew Quality Suite

SDR Progress / Initiated / S-20200000366

1 Initiated → 2 Initial Review → 3 Rework Required → **4 Quality Review** → 5 Disposition Complete → 6 Cleared → 7 Closed

General Information | Deviation Details | History

[Compose Email](#) [Export Ticket](#)

| Header Information | | Part Information | |
|---|--------------------------------------|--------------------------|--------------|
| Requestor John William (SSO: johnwilliam) | SDR Number S-20200000366 | Material Spec | Material Rev |
| Business Onshore Wind | Buyer Dat Nguyen (SSO: 503184746) | Heat Properties# | Product Line |
| SQE Luan On (SSO: 503184736) | SQL | Other Information | |
| Responsible Engineer * Dat Nguyen (SSO: 503184746) | Other | Unit Number | Shop Order# |



4. SDR Clear

The SDR is considered cleared to ship when all information & support document is correct. SQE will change the SDR status to “Clear” state.

Note: Shipment doesn't apply to scrapped items.



4. Clear SDR

- Once the supplier submits the SDR status will be set to 'Quality Review' status
- The SDR will be routed back to the SQE for reviewing and Engineer for further review (if needed)
- At this step, Supplier can only view the information.

Supplier Deviation Request
Renew Quality Suite

* This is Test Environment *

SDR Progress / Initiated / S-20200000366

Initiated Initial Review Rework Required Quality Review Disposition Complete **Cleared** 7 Closed

General Information Deviation Details History

Header Information

| | |
|---|--------------------------------------|
| Requestor John William (SSO: johnwilliam) | SDR Number S-20200000366 |
| Business Onshore Wind | Buyer Dat Nguyen (SSO: 503184746) |
| SQE Luan On (SSO: 503184736) | SQL |
| Responsible Engineer * Dat Nguyen (SSO: 503184746) | Other |

Part Information

| | |
|------------------|--------------|
| Material Spec | Material Rev |
| Heat Properties# | Product Line |

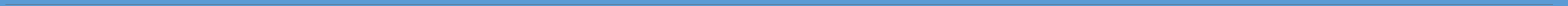
Other Information

| | |
|-------------|-------------|
| Unit Number | Shop Order# |
|-------------|-------------|

Compose Email Export Ticket



Void SDR



1. Void SDR

The screenshot shows a web interface for voiding an SDR. At the top left is a green button labeled 'Export to PDF'. Below it is a purple header bar with the text 'Void Ticket'. The form contains the following fields:

- SDR Number: S-20200000266
- Void Reason *: A dropdown menu with a downward arrow.

At the bottom of the form are two buttons: a red 'No' button and a blue 'Yes' button. Three blue callout boxes with arrows point to these elements:

- 'Input Reason to void' points to the 'Void Reason' dropdown.
- 'Click on Yes to Void' points to the blue 'Yes' button.
- 'Click on No to stay at current' points to the red 'No' button.

- Suppliers Can only Void SDR in 'Draft State'



2. Void SDR

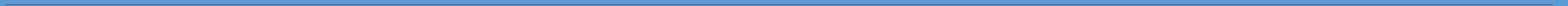
The screenshot displays the 'SDR Progress' section of a software interface. On the left is a navigation sidebar with options: Home, Create RFI, Create SDR, RFI Progress, SDR Progress (highlighted), CA Progress, Search, and Help. The main content area is titled 'SDR Progress' and features a list of SDRs in a 'Voided' state. An 'Export to Excel' button is located in the top right corner of the table area. The table columns are: SDR Number, Critical Part, Deviation Detail #, Item Number, Item Description, Supplier Name, PO Number, PO Quantity, Defective Quantity, and Deviation Category. The table contains 10 rows of data.

| SDR Number | Critical Part | Deviation Detail # | Item Number | Item Description | Supplier Name | PO Number | PO Quantity | Defective Quantity | Deviation Category |
|--------------|---------------|--------------------|----------------|----------------------------------|-------------------------------|----------------------|-------------|--------------------|-----------------------------|
| SDR-21002812 | No | 1 | 1 | 1 | Taesang Co., Ltd. | 1 (+1) | 2 | 2 | Assembly - Binding |
| SDR-21002740 | No | 1 | SKUS50812-03 | 2X Nacelle Kit | MFG ALABAMA LLC | 650050138 (+5) | 132 | 132 | QA System - Qualification I |
| SDR-21002680 | No | 1 | 444W9276P001 | Walkway Gen Frame Catwalk | ENERGY HARDWARE HOLDINGS, LLC | 620096926 | 1 | 1 | Dimensional - Length |
| SDR-21002322 | No | | SKUS50812-03 | 2X Nacelle Kit | MFG ALABAMA LLC | 650050135 | 22 | | |
| SDR-21002311 | No | 1 | L114BP29080M15 | SCREW,HEX CAP,M20X2.5X80,PC 10.9 | ENERGY HARDWARE HOLDINGS, LLC | 3610007096 (+1) | 300 | 300 | Dimensional - Other |
| SDR-21002183 | No | | 446W7169G001 | LOW SPEED SHAFT | Taesang Co., Ltd. | 440044385 | 2 | 1 | |
| SDR-21002168 | No | 1 | 446W7169G001 | LOW SPEED SHAFT | Taesang Co., Ltd. | 440045019 | 1 | 1 | QC System - Qualification I |
| SDR-21002166 | No | 1 | 446W7169G001 | LOW SPEED SHAFT | Taesang Co., Ltd. | 440044385 | 4 | 1 | QC System - Qualification I |
| SDR-21002165 | No | 1 | 446W7159G001 | LOW SPEED SHAFT | Taesang Co., Ltd. | 440044385 | 9 | 6 | QC System - Qualification I |
| SDR-21001911 | No | 1 | Testing 1 | Testing 2 | Taesang Co., Ltd. | Testing purpose only | 10 | 10 | Assembly - Binding |

- After a SDR is voided, it goes to Voided list and user can only view the information
- User can export list of void tickets by clicking on “Export to excel” button



SDR Progress



Follow-up SDR related to myself

The screenshot shows the SDR Progress application interface. On the left is a navigation menu with options: Home, Create RFI, Create SDR, Create CA, SDR Progress (selected), and CA Progress. The main content area is titled 'SDR Progress' and contains a list of SDR tickets. A blue callout box points to the 'Initial Review' status in the left sidebar, with the text 'Click "SDR Progress"'. Another blue callout box points to a ticket in the list, with the text 'Click on a ticket to view detail'. A third blue callout box points to an 'Export to Excel' button in the top right corner, with the text 'Click on Export to Excel to download list SDR ticket info'. A fourth blue callout box points to the status filter options in the left sidebar, with the text 'Click on each status to view tickets'.

| SDR Number | RFI | Deviation Detail # | Item Number | Item Description | Supplier Name | PO Number | PO Quantity | Defective Quantity | Deviation Category |
|--------------|-----|--------------------|--------------------|--------------------|----------------------------|----------------|-------------|--------------------|--|
| S-2020000271 | No | 1 | itemNumber1 | item 1 Description | CTY CP CAP DIEN THINH PHAT | poNumber1 | 10 | 10 | Assembly - Alignment, Fit-up, Size |
| S-2020000259 | Yes | 1 | itemNumber1 | item 1 Description | CTY CP CAP DIEN THINH PHAT | poNumber1 | 10 | 10 | Assembly - Alignment, Fit-up, Size |
| S-2020000258 | No | 1 | itemNumber1 | item 1 Description | CTY CP CAP DIEN THINH PHAT | poNumber1 | 10 | 10 | Assembly - Clearance, Interference |
| S-2020000257 | No | 1 | itemNumber1 | item 1 Description | CTY CP CAP DIEN THINH PHAT | poNumber1 | 10 | 10 | Assembly Fitup - Alignment, Joint Offset , Misregistrati |
| S-2020000244 | No | 1 | itemNumber1 | item 1 Description | CTY CP CAP DIEN THINH PHAT | poNumber1 | 10 | 10 | Assembly - Alignment, Fit-up, Size |
| S-2020000237 | No | 2 | GE08902MW60CWEG101 | item 1 Description | NG GADHIYA | 650020599 | 10 | 10 | Assembly - Binding |
| S-2020000229 | No | 2 | itemNumber1 | item 1 Description | CTY CP CAP DIEN THINH PHAT | poNumber1 | 10 | 10 | Assembly Fitup - Clearance/ Binding / Interference / E |
| S-2020000226 | No | 2 | itemNumber1 | item 1 Description | CTY CP CAP DIEN THINH PHAT | poNumber1 | 10 | 10 | Assembly - Alignment, Fit-up, Size |
| S-2020000222 | No | 2 | 446W5554G001 | item 1 Description | CTY CP CAP DIEN THINH PHAT | 650018795 | 10 | 10 | Assembly - Clearance, Interference |
| S-2020000213 | No | 2 | 446W5554G001 | item 1 Description | CTY CP CAP DIEN THINH PHAT | 650018795 (+1) | 20 | 20 | Assembly Fitup - Alignment, Joint Offset , Misregistrati |

- Two ways to access SDR Progress:
 - Click on SDR Progress on Menu Bar
 - After changing status, it will redirect to SDR Progress.

Supplier can see the tickets created by themselves & under their vendor code .





III. Corrective Action Workflow & Detail steps (Optional)

1. Corrective Action Workflow

Draft

- Requestor enters data for CA and save the status will be set to Draft. Supplier cannot request a Corrective Action.

Initiated

- SQE or CA Leader reviews & modifies data

Rejected

- If at any time between 'Initiated' and 'Closed' the SQE, or CA Leader, determine the CA submitted is not sufficient they can reject the CA workflow

Approved

- If at any time between 'Initiated' and 'Closed' the SQE, CA Leader, determine the CA submitted is not sufficient they can approve the CA workflow.

Closed

- Once all the required data has been collected, and all signoffs complete, the CA workflow can move to the "Closed" status

Void

- At any point after initiation all user profiles with proper permissions should be allowed to void CA



3. Initiated CA

General Information

Ticket Logs

Click on "Export Ticket" to export ticket info as PDF file

Export Ticket

| | |
|--|--|
| Header Information | |
| Requestor Luan On (SSO: 503184736) | CA Number C-20200000083 |
| Organizational Ownership * Engineering | Business * Onshore Wind |
| Corrective Action Leader * Luan On (SSO: 503184736) | SOE * Luan On (SSO: 503184736) |
| SQL | <input type="checkbox"/> Manager Signoff |
| Supplier Information | |
| Supplier GSL * 001-100037 | |
| Supplier Name * CTY CP CAP DIEN THINH PHAT | |
| Supplier Site VN | |
| Location VIETNAM | |
| Contact Name * John William (SSO: johnwilliam) | Email Address johnwilliam.w2020@gmail.com |

| | |
|--|---|
| Other Information | |
| ECR/ECO/FPCR# | Deviation Quantity * 10 |
| Commodity Wind - Castings | Cause Code ~REN - Expedited Cost Out |
| Item # * itemNumber1 | Item Rev r1 |
| Item Description * item 1 Description | Model List Item |
| Project/Customer Name | Product Line |
| Expected Closure Date * 10/6/2020 | Actual Closure Date |
| Unit Number | |

- ✓ All fields are editable
- ✓ Supplier can view CA ticket when they are CA Leader of ticket



3. Initiated CA

Reference Defect Report No.

Click on SDR number to view the ticket

Add

| SDR Number | Initial Review | Supplier Name | Deviation Number | Deviation Quantity | Deviation Description | Commodity | Cause Code | |
|---------------|----------------|----------------------------|------------------|--------------------|-----------------------|---------------------------|------------|--|
| S-20200000271 | Initial Review | CTY CP CAP DIEN THINH PHAT | DEV - 252 | 10 y | Wind - Castings | -REN - Expedited Cost Out | | |

Description

Description of event *

Containment

Root Cause Analysis *

Corrective Action Description *

Preventive Action Description

| Document Description | Attachment Date | Attachment | Add Document |
|----------------------|-----------------|------------|--------------|
|----------------------|-----------------|------------|--------------|

Void

Save

Click on "Void" to cancel ticket immediately

Click on "Save" after edit information and stay at current status

Input all required description

Click on "Add Document" to upload attachment.



5. Closed CA

General Information Ticket Logs

Export Ticket

Header Information

Requestor: Luan On (SSO: 503184736)
CA Number: C-2020000083

Organizational Ownership: Engineering
Business: Onshore Wind

Corrective Action Leader: Luan On (SSO: 503184736)
SDE: Luan On (SSO: 503184736)

SQL: Manager Signoff

Supplier Information

Supplier GSL: 001-100037

Supplier Name: CTY CP CAP DIEN THINH PHAT

Supplier Site: VN

Location: VIETNAM

Contact Name: John William (SSO: johnwilliam)
Email Address: johnwilliam.w2020@gmail.com

Other Information

ECR/ECO/FPCR#:
Deviation Quantity: 10

Commodity: Wind - Castings
Cause Code: -REN - Expedited Cost Out

Item #: ItemNumber1
Item Rev: r1

Item Description: Item 1 Description
Model List Item

Project/Customer Name:
Product Line

Expected Closure Date: 10/6/2020
Actual Closure Date: 10/6/2020

Unit Number

Reference Defect Report No.

| SDR Number | Status | Supplier Name | Deviation Number | Deviation Quantity | Deviation Description | Commodity | Cause Code |
|--------------|----------------|----------------------------|------------------|--------------------|-----------------------|-----------------|---------------------------|
| S-2020000271 | Initial Review | CTY CP CAP DIEN THINH PHAT | DEV - 252 | 10 y | | Wind - Castings | -REN - Expedited Cost Out |

Description

Description of event
Testing 1

Containment

Root Cause Analysis
Testing 2

Corrective Action Description
Testing 3

Preventive Action Description

| Document Description | Attachment Date | Attachment |
|----------------------|-----------------|------------|
|----------------------|-----------------|------------|

- ✓ All fields are disable at “Closed” status
- ✓ SDR ticket cannot close when the CA ticket still in-progress.



CA Progress



Follow-up CA related to myself

The screenshot shows a web application interface for CA Progress. On the left is a vertical menu bar with options: Home, Create RFI, Create SDR, Create CA, SDR Progress, and CA Progress. The CA Progress option is highlighted in blue. Above the menu bar, a list of status filters is shown: Drafted, Initiated (highlighted in blue), Rejected, Approved, Closed, and Voided. A large blue callout box points to the 'Initiated' status filter with the text 'Click "CA Progress"'. Another blue callout box points to the first row of the table with the text 'Click on a ticket to view detail'. A third blue callout box points to the 'Export to Excel' button in the top right corner with the text 'Click on Export to Excel to download list CA ticket info'. A fourth blue callout box points to the 'CA Progress' menu item with the text 'Click on each status to view tickets'. The main area displays a table of CA tickets with columns: CA Number, Organizational Ownership, Item Number, Supplier Name, Reference SDR#, Deviation Category, Cause Code, and Creation Date. The table contains 12 rows of data. At the bottom right of the table, there is a pagination control showing 'Items per page: 10' and '1 - 10 of 33'.

| CA Number | Organizational Ownership | Item Number | Supplier Name | Reference SDR# | Deviation Category | Cause Code | Creation Date |
|---------------|--------------------------|--------------|----------------------------|----------------|------------------------------------|------------------------------|---------------|
| C-20200000082 | Engineering | 10 | CTY CP CAP DIEN THINH PHAT | | | | 10/06/2020 |
| C-20200000081 | Engineering | 100W0000G001 | CTY CP CAP DIEN THINH PHAT | S-20200000132 | Assembly - Alignment, Fit-up, Size | ~REN - Expedited Cost Out | 10/06/2020 |
| C-20200000074 | Engineering | f | CTY CP CAP DIEN THINH PHAT | | | | 10/01/2020 |
| C-20200000072 | Engineering | itemNumber1 | CTY CP CAP DIEN THINH PHAT | S-20200000249 | Assembly - Alignment, Fit-up, Size | ~REN - Material Substitution | 10/01/2020 |
| C-20200000071 | Engineering | 100W0000G001 | CTY CP CAP DIEN THINH PHAT | S-20200000178 | Assembly - Alignment, Fit-up, Size | ~REN - Expedited Cost Out | 10/01/2020 |
| C-20200000051 | Engineering | 100W0000G001 | CTY CP CAP DIEN THINH PHAT | S-20200000095 | Composite - Over/Under Weight | Supplier Root cause | 09/29/2020 |
| C-20200000048 | Engineering | itemNumber1 | CTY CP CAP DIEN THINH PHAT | S-20200000232 | Assembly - Alignment, Fit-up, Size | ~REN - GE Error | 09/29/2020 |
| C-20200000065 | Engineering | 4 | CTY CP CAP DIEN THINH PHAT | | | | 09/29/2020 |
| C-20200000063 | Engineering | 2 | CTY CP CAP DIEN THINH PHAT | | | | 09/29/2020 |
| C-20200000062 | Manufacturing | itemNumber1 | CTY CP CAP DIEN THINH PHAT | S-20200000219 | Assembly - Alignment, Fit-up, Size | ~REN - Expedited Cost Out | 09/29/2020 |

- ✓ Two ways to access CA Progress:
 - Click on CA Progress on Menu Bar
 - After changing status, it will redirect to CA Progress.
- ✓ CA Leader can see the tickets assigned to them
- ✓ Requestor can see tickets created by them.



Link Existing CA On SDR Screen



1. Existing CA Reference

Edit Deviation Details

Probable Source

//

Proposed Remedial Action

//

To Item _____ Rev _____

Manager Signoff *

Disposition Information

| Direct Disposition# | ECR/ECO/FPCR# | | | | Total |
|---------------------|----------------|----------|----------|--|-------|
| Accept * | Scrap/Reject * | Rework * | Repair * | | |
| 0 | 0 | 0 | 0 | | 0 |

Disposition Description *

//

Other Information

Corrective Action Required

Existing CA Reference
C-20200000057 [View Detail](#)

No CA Reason Code *

No CA Reason *

• Click on "View Detail" to view CA ticket





IV. RFI Workflow & Detailed steps

1. RFI Workflow

Draft

- Requestor enters data for RFI and save the status will be set to Draft

Initiated

- SQE reviews & modifies data

Closed

- Once all the required data has been collected, the RFI workflow can move to the “Closed” status by SQE or Engineer.
- SQE choose to convert to SDR or not.

Void

- At any point excepts Closed, after initiation all user profiles with proper permissions should be allowed to void RFI



2. Create RFI – Search for existing PO or Enter PO Manually

- Raise a request RFI for specific issues to the respective SQE. In order to do so, you should**
- ✓ **Login to Supplier Deviation Request tool**
 - ✓ **Click “Create RFI”**
 - ✓ **Requestor field is auto populated after SSO is validated**
 - ✓ **Click on “Add PO Manually” to enter Supplier information (mandatory)**
 - ✓ **PO Information is optional, Supplier can input or not**



2. Create RFI – Input mandatory fields

Supplier Deviation Request
Renew Quality Suite

Home | Landing Page | User Profile

Create RFI

General Information

Header Information [Search Existing PO] [Add PO Manually]

Requestor: Khanh Ho (SSO: kelly.ho01) | Region: [Dropdown]
Business: Hydro | Buyer: [Dropdown]
SQE * | SQM: [Dropdown]
Design Engineer: [Dropdown] | Other: [Dropdown]
Secondary SQE: [Dropdown] | Secondary Engineer: [Dropdown]

Supplier Information

Supplier ID: [Text]
Supplier Name: [Text]
Supplier Site: [Text]
Country: [Text]
Contact Name *: [Text] | Email Address: [Text]

Part Information

Material Spec: [Text] | Material Rev: [Text]
Heat Properties#: [Text] | Product Family: [Text]
Product Type: [Text] | Product Assembly: [Text]
Product Sub Assembly: [Text] | **Product Article ***: [Text]
Drawing Specification Number *: [Text] | **Revision Number ***: [Text]

Other Information

Project *: [Text] | Project Name: [Text]
Unit Number *: [Dropdown]
Shop Order#: [Text] | Related SDR: [Text]
Sub Tier Supplier Name: [Text] | Sub Tier Supplier Email: [Text]
 Associated With Open Qualification? | Qualification Number: [Text]
SDR Disposition Need By Date: [Text] | PBM Number: [Text]

Request For Information *

[Empty text input field]

Specific Information of the document requested from the supplier

| Document Description | Attachment Date | Attachment | Add Document |
|----------------------|-----------------|------------|--------------|
| | | 2 | |

Save Draft

Submit RFI

Fill-in all mandatory fields highlighted in red and optional fields (if needed)



2. Closed RFI – Convert RFI

RFI Progress / Closed / RFI-21001313

Home | Create RFI | Create SDR | RFI Progress | SDR Progress | Search | Help

Compose Email | Export Request

General Information | History

Header Information

| | |
|---|--------------------|
| Requestor Khanh Ho (SSO: kelly.ho01) | Region HEU |
| Business Hydro | Buyer |
| SQE Luan On (SSO: 503184736) | SQM |
| Design Engineer | Other |
| Secondary SQE | Secondary Engineer |

Supplier Information

| | |
|--|---|
| Supplier ID 101 | |
| Supplier Name FPT Software | |
| Supplier Site 101 | |
| Country | |
| Contact Name Khanh Ho (SSO: kelly.ho01) | Email Address khanhhtm1612@gmail.com |

Part Information

| | |
|--|-----------------------------------|
| Material Spec | Material Rev |
| Heat Properties# | Product Family Hydro Generator |
| Product Type Generator Vertical (MKB) | Product Assembly 20 Rotor |
| Product Sub Assembly 21 UPPER SHAFT | Product Article Accessories |
| Drawing Specification Number Item A | Revision Number Item AB |

Other Information

| | |
|--|-------------------------------------|
| Project France | Project Name 250881 Funna Turbin |
| Unit Number 1, 3 | |
| Shop Order# | Related SDR |
| Sub Tier Supplier Name | Sub Tier Supplier Email |
| <input type="checkbox"/> Associated With Open Qualification? | Qualification Number |
| SDR Disposition Need By Date | PBM Number |

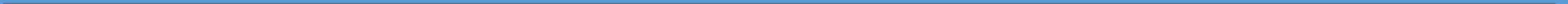
Activate Windows
Go to Settings to activate Windows

PO Line Information

- All fields are disable at Closed status
- If the SQE convert closed RFI to SDR, Supplier will receive an email notification.
- New SDR will be convert as Draft status - Only Supplier can view their Draft ticket, other cannot view ticket until the Supplier submit to Initiated step.



RFI Progress



Follow-up RFI related to myself

The screenshot shows the 'RFI Progress' page. On the left, there is a menu bar with 'Home', 'Create RFI', and 'Create SDR'. Below these is a blue button labeled 'RFI Progress'. A dropdown menu is open, showing 'Drafted', 'Initiated', 'Closed', and 'Voiced'. The 'Drafted' status is selected. The main area displays a table of RFI tickets. A callout points to the 'Drafted' status button with the text 'Click "RFI Progress"'. Another callout points to the first row of the table with the text 'Click on a ticket to view detail'. A third callout points to the 'Export to Excel' button in the top right corner with the text 'Click on Export to Excel to download list RFI ticket info'. A fourth callout points to the status dropdown menu with the text 'Click on each status to view tickets'.

| RFI Number | Item Number | Item Description | Supplier Name | PO Number | PO Quantity | Defective Quantity | Creation Date |
|--------------|-------------|------------------|----------------------------|-----------|-------------|--------------------|---------------|
| R-2020000036 | 2 | 2 | CTY CP CAP DIEN THINH PHAT | 1 | 1 | | |
| R-2020000006 | 1 | 1 | ABB | 1 | 1 | | |

- ✓ Two ways to access RFI Progress:
 - Click on SDR Progress on Menu Bar
 - After changing status, it will redirect to RFI Progress.
- ✓ Supplier can see the tickets created by themselves & under their Vendor Code



Void RFI



1. Void RFI

The screenshot shows a web interface for voiding a ticket. At the top left is a green button labeled "Export to PDF". Below it is a purple header bar with the text "Void Ticket". The form contains the following fields:

- SDR Number: S-20200000266
- Void Reason * (with a dropdown arrow)
- Two buttons: "No" (red) and "Yes" (blue)

Three blue callout boxes provide instructions:

- "Input Reason to void" points to the "Void Reason *" field.
- "Click on Yes to Void" points to the "Yes" button.
- "Click on No to stay at current" points to the "No" button.

- Suppliers Can only Void RFI in 'Draft State'



2. Void RFI

The screenshot displays a web application interface for SDR Progress. On the left is a navigation sidebar with icons for Home, Create RFI, Create SDR, RFI Progress, SDR Progress (highlighted), CA Progress, Search, and Help. The main content area is titled 'SDR Progress' and features a list of RFI tickets in a 'Voided' state. An 'Export to Excel' button is located in the top right corner of the table area.

| SDR Number ↓ | Critical Part | Deviation Detail # | Item Number | Item Description | Supplier Name | PO Number | PO Quantity | Defective Quantity | Deviation Category |
|--------------|---------------|--------------------|----------------|----------------------------------|-------------------------------|----------------------|-------------|--------------------|-----------------------------|
| SDR-21002812 | No | 1 | 1 | 1 | Taesang Co., Ltd. | 1 (+1) | 2 | 2 | Assembly - Binding |
| SDR-21002740 | No | 1 | SKUS50812-03 | 2X Nacelle Kit | MFG ALABAMA LLC | 650050138 (+5) | 132 | 132 | QA System - Qualification I |
| SDR-21002680 | No | 1 | 444W9276P001 | Walkway Gen Frame Catwalk | ENERGY HARDWARE HOLDINGS, LLC | 620096926 | 1 | 1 | Dimensional - Length |
| SDR-21002322 | No | | SKUS50812-03 | 2X Nacelle Kit | MFG ALABAMA LLC | 650050135 | 22 | | |
| SDR-21002311 | No | 1 | L114BP29080M15 | SCREW,HEX CAP,M20X2.5X80,PC 10.9 | ENERGY HARDWARE HOLDINGS, LLC | 3610007096 (+1) | 300 | 300 | Dimensional - Other |
| SDR-21002183 | No | | 446W7169G001 | LOW SPEED SHAFT | Taesang Co., Ltd. | 440044385 | 2 | 1 | |
| SDR-21002168 | No | 1 | 446W7169G001 | LOW SPEED SHAFT | Taesang Co., Ltd. | 440045019 | 1 | 1 | QC System - Qualification I |
| SDR-21002166 | No | 1 | 446W7169G001 | LOW SPEED SHAFT | Taesang Co., Ltd. | 440044385 | 4 | 1 | QC System - Qualification I |
| SDR-21002165 | No | 1 | 446W7159G001 | LOW SPEED SHAFT | Taesang Co., Ltd. | 440044385 | 9 | 6 | QC System - Qualification I |
| SDR-21001911 | No | 1 | Testing 1 | Testing 2 | Taesang Co., Ltd. | Testing purpose only | 10 | 10 | Assembly - Binding |

Items per page: 10 1 - 10 of 29 |< < > >|

- After a RFI is voided, it goes to Voided list and user can only view the information
- User can export list of void tickets by clicking on “Export to excel” button



History



History

General Information

Deviation Details

History

Compose Email

Export Ticket

Click on "History" to view latest update status

Activity Log

Requestor
John William (SSO:johnwilliam)

Status changed to
Initiated

Action perform at
11/02/2020

Export to PDF

Click on Export to PDF to view full activity log

This part shows activity of requestor

Changed by
John William (SSO:johnwilliam)

Status changed to
Initiated

Action perform at
11/02/2020

This part shows latest activity of person who is assigned in this ticket

Rejection Comment (if any)

| Reject/Cancelled Date | By | Reason | Type |
|-----------------------|----|--------|------|
|-----------------------|----|--------|------|

This part shows Void/Reject reason (if any)





V. Search Ticket & Save filter

1.1 Search for SDR Ticket

The screenshot shows the SDR search interface. On the left is a navigation sidebar with 'Home', 'Create SDR', 'SDR Progress', and 'CA Progress'. The main area has tabs for 'SDR' and 'CA'. Below the tabs are search filters: Creation Date, Closure Date, SSO/Full Name, SDR Number, Business, PO Number, SDR Status, Product Line, Item Number, Supplier Name, and Deviation Category. A table displays search results with columns: SDR Number, Status, Deviation Detail #, Business, Item Number, Supplier Name, PO Number, PO Quantity, Defective Quantity, and Deviation Category. At the bottom are 'Clear', 'Save Filter', and 'Search' buttons. A green 'Export to Excel' button is in the top right. Callouts provide instructions: 'Click on "Clear" to remove all selected criteria', 'Click on "Search" after done selecting criteria to search', 'Click on "Saved Filter" to save all input criteria for later use.', 'Input any criteria to search', 'Click on "Dropdown" to open saved filter', 'Choose a saved filter in dropdown. Click on "Delete filter" to remove saved filter.', and 'Click on "Export Excel" to download searched result'.

| SDR Number | Status | Deviation Detail # | Business | Item Number | Supplier Name | PO Number | PO Quantity | Defective Quantity | Deviation Category |
|--------------|----------------------|--------------------|--------------|--------------------|---------------|-----------|-------------|--------------------|--|
| S-2020000065 | Voided | | Onshore Wind | itemNumber1 | | poNumber1 | 10 | 10 | |
| S-2020000087 | Voided | | Onshore Wind | 200W2313G001 | | 650011135 | 10 | 10 | |
| S-2020000122 | Voided | 1 | Onshore Wind | 200W2313G001 | | 650011135 | 10 | 10 | Dimensional - Other |
| S-2020000345 | Initiated | 1 | Onshore Wind | Testing 1 | | 1234 (+1) | 55 | 55 | Assembly - Binding |
| S-2020000344 | Closed | 1 | Onshore Wind | 444W7970P006 | | 650043385 | 15 | 15 | Assembly - Alignment, Fit-up, Size |
| S-2020000343 | Initiated | 1 | Onshore Wind | Testing 1 | | 12 | 40 | 40 | Assembly - Binding |
| S-2020000342 | Closed | 1 | Onshore Wind | 444W7970P006 | | 650045004 | 9 | 9 | Assembly - Gaps |
| S-2020000341 | Disposition Complete | 1 | Onshore Wind | 444W7970P006 | | 650043385 | 15 | 15 | Assembly - Binding |
| S-2020000337 | Initiated | 1 | Onshore Wind | GE08902MW60CWEG101 | | 650020599 | 10 | 10 | Assembly - Clearance, Interference |
| S-2020000336 | Disposition Complete | 1 | Onshore Wind | GE08902MW60CWEG101 | | 650020599 | 10 | 10 | Assembly Fitup - Alignment, Joint, Misregist |



1.3 Search for RFI Ticket

The screenshot shows the RFI Search interface. On the left is a sidebar with navigation options: Home, Create RFI, Create SDR, RFI Progress, SDR Progress, Search, and Help. The main area has tabs for SDR and RFI. Below the tabs is a search filter section with various criteria: Creation Date, Closure Date, SSO/Full Name, SDR Number, PO Number, SDR Status, Region, Unit Number, Product Article, Drawing Specification Number, Item Number, Supplier Name, and Deviation Category. At the bottom of the filter section are 'Clear' and 'Save Filter' buttons. A 'Search' button is located below the filter section. A table of search results is displayed, with columns for SDR Number, Status, Region, Drawing Specification Number, Deviation Detail #, Business, Item Number, Supplier Name, PO Number, PO Quantity, Defective Quantity, Deviation Category, and Creation Date. A 'Delete Filter' button is located above the table. An 'Export to Excel' button is in the top right corner. Callout boxes provide instructions: 'Click on "Clear" to remove all selected criteria', 'Click on "Search" after done selecting criteria to search', 'Click on "Saved Filter" to save all input criteria for later use.', 'Input any criteria to search', 'Click on "Dropdown" to open saved filter', 'Choose a saved filter in dropdown. Click on "Delete filter" to remove saved filter.', and 'Click on "Export Excel" to download searched result'.

Home

Create RFI

Create SDR

RFI Progress

SDR Progress

Search

Help

Search

SDR

RFI

Choose saved filter

Delete Filter

Export to Excel

| SDR Number | Status | Region | Drawing Specification Number | Deviation Detail # | Business | Item Number | Supplier Name | PO Number | PO Quantity | Defective Quantity | Deviation Category | Creation Date |
|--------------|----------------------|--------|------------------------------|--------------------|----------|--------------------|------------------------------|------------|-------------|--------------------|-----------------------|---------------|
| SDR-21004255 | Closed | HLA | Item A | | 1 Hydro | HETNDD00MFA31-201F | China National Erzhong Group | 4100854494 | | 1 | 4 Defective documents | 11/18/2021 |
| SDR-21004254 | Closed | HEU | 1 | | 1 Hydro | | | 1 | 1 | 1 | Defective material | 11/17/2021 |
| SDR-21004252 | Closed | HCN | Item A | | 1 Hydro | HETNDD00MFA31-201F | | 4100854494 | | 1 | 3 Defective equipment | 11/17/2021 |
| SDR-21004251 | Quality Review | HIN | 1 | | 1 Hydro | | | 1 | | 1 | Defective documents | 11/17/2021 |
| SDR-21004250 | Disposition Complete | HLA | 1 | | 1 Hydro | | Software | 1 | | 1 | Defective documents | 11/17/2021 |
| SDR-21004248 | Cleared | HEU | Testing | | 1 Hydro | HETNDD00MFA31-201F | | 4100854494 | | 1 | Defective material | 11/17/2021 |
| SDR-21004246 | Disposition Complete | HCN | test | | 1 Hydro | | | 8373737 | | 1 | Defective equipment | 11/17/2021 |
| SDR-21004245 | Initiated | | 555 | | 2 Hydro | HETNDD00MFA31-201F | China National Erzhong Group | 4100854494 | | 1 | Defective product | 11/17/2021 |
| SDR-21004240 | Closed | HLA | | | 1 Hydro | HETNDD00MFA31-201F | | 4100854494 | | 1 | 10 Defective material | 11/17/2021 |
| SDR-21004239 | Disposition Complete | HIN | 1 | | 1 Hydro | | | 1 | | 1 | Defective equipment | 11/17/2021 |

Items per page: 10 | 1 - 10 of 102

Click on "Clear" to remove all selected criteria

Click on "Search" after done selecting criteria to search

Click on "Saved Filter" to save all input criteria for later use.

Input any criteria to search

Click on "Dropdown" to open saved filter

Choose a saved filter in dropdown. Click on "Delete filter" to remove saved filter.

Click on "Export Excel" to download searched result

GE



VI. Attachment

- Extension file allowed to attach: [Link](#)
- Maximum file size: 25MB



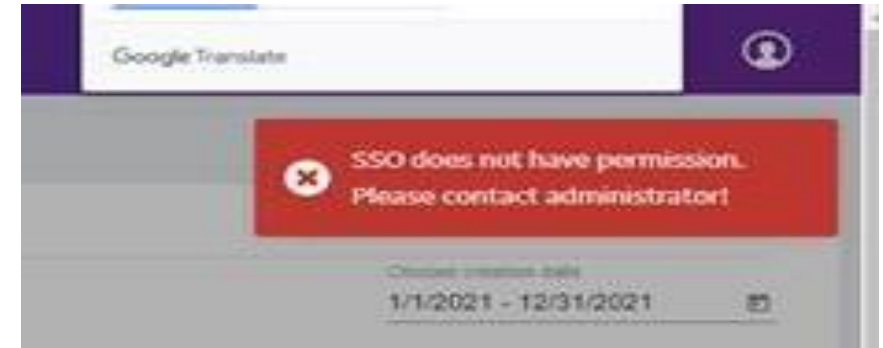


VII. Common Error

Common Error Messages

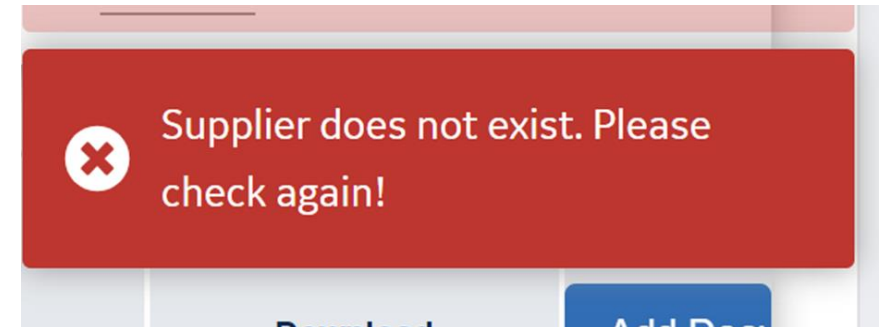
1. "SSO does not have permission. Please Contact administrator"

- Cause: This means that the supplier does not have access to Quality Suite
- Resolution: Request Access here - [REN Supplier Portal](#)



2. "Supplier does not exist. Please check again!"

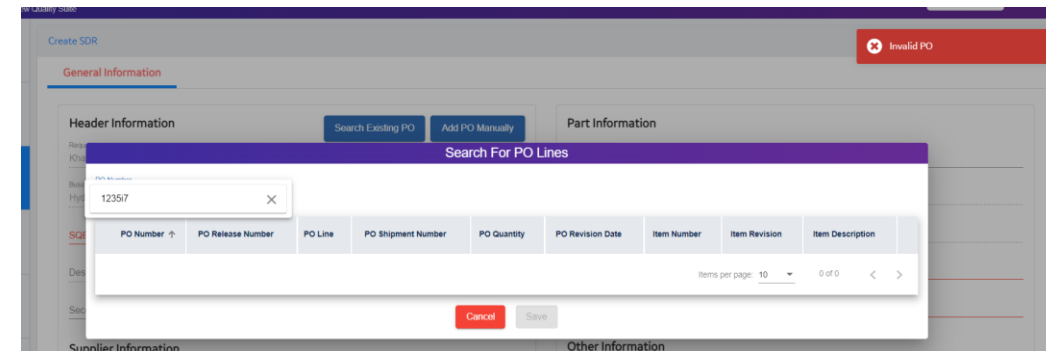
- Cause: This error is caused when a Supplier is trying to submit a SDR with a PO that's associated with a Vendor Code that the supplier's profile is not associated with
- Resolution: Request Access to the Vendor Code here - [REN Supplier Portal](#).



3. "There is No Open PO: abc in RACES or PowerMax ERP"

If your PO meets the criteria and you still can't find it

- *Ensure that you are typing the correct #*
- *Send an email to so we can investigate more with the RACES or Powermax ERP team*





The End